




AUSTRALIAN APPRENTICESHIP SUPPORT NETWORK

Gateway Services & In-Training Support



A U S T R A L I A N
A P P R E N T I C E S H I P
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An Australian Government Initiative



**Open the 'gate' to
the best options
for your career
or business with
BUSY At Work's
Gateway Services.**

When it comes to career paths, there's no point fitting 'square pegs into round holes'.

That's why at BUSY At Work we provide 'Gateway Services', a comprehensive range of tools to assess a job seeker's skills, interests and motivations, helping them find an ideal career pathway.

Gateway Services support people into career paths that they are passionate about, ensuring a perfect match for employers, their business and the industry. Fitting 'round pegs into round holes'.

For job seekers, the service includes career exploration tools and pre-employment screening before deciding on further study, job placement or apprenticeship or traineeship pathways. We also provide ongoing support once commencing an apprenticeship or traineeship, with access to a tailored support plan.

For employers, BUSY At Work's Gateway Services offer NO-COST recruitment services when sourcing an apprentice or trainee for your business. We identify the right people for the right job through screening, testing and suitability-matching, prior to sign-up.

With over 40 years' experience in employment and training services, BUSY At Work is an Apprenticeship Network Provider contracted by the Australian Government to deliver Australian Apprenticeship Support Network (AASN) Services. Our Gateway Services are contributing to successful outcomes for job seekers, businesses and industry.

Call us today to list your vacancy - 13 BUSY (13 28 79)

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We have been partnering with BUSY At Work for over a year now. Markayla is a great credit to the staff at BUSY who have helped prepare her for her traineeship.



LEANNE AMSE

Organisational Development
Officer, Gympie Regional Council

In-Training Support ... tailored for success

We recognise that every workplace is different so at BUSY At Work we offer In-Training Support for apprentices or trainees and for employers, individually tailoring these to your needs. We offer many support services to help both on and off the job.

IN-TRAINING SUPPORT MAY INCLUDE



1 A combination of face-to-face, over the phone or online engagements to address needs and concerns of the apprentice/trainee or the employer.



2 A tailored support plan may include mentoring for your apprentice to address and advise on any work performance issues, or personal issues affecting their performance.



3 Assistance with life issues including effective communication and relationship help, budgeting, paying bills and saving goals (eg saving for that new car!)



4 Advice and linkages to broader referral services (eg counselling and accommodation assistance) for apprentices or trainees experiencing personal issues or addictions.



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BUSY At Work's In-Training Support is provided at no cost and we've supported hundreds of businesses just like yours...

EMPLOYER SUPPORT

As an employer, working, training and supporting the growth of another person can be challenging for many reasons, including busy workloads or managing and understanding younger generations.

In-Training Support aims to address and solve these issues before they negatively affect your apprentice, your business and other employees. And we are just a phone call away when you need a mentor.

Mentors can assist you to manage your apprentice or trainee, providing support for on-the-job issues as well as personal issues that are affecting their work performance (eg financial, housing etc).

A mentor can free up your time to focus on the business, while making a positive impact on staff retention rates.

In-Training Support is at no cost to your business and we have supported hundreds of businesses just like yours, keeping their apprentice or trainee on track to successful completion of their qualification.

There's a BUSY At Work office near you.

• Our National Coverage

 busyatwork.com.au

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