Apprenticeships Data
Management System

Australian Government

Quick Reference Guide: How to link your myGovID digital identity to RAM (Principal Authority)

The Australian Government's Relationship Authorisation Manager (RAM) allows you to link your digital identity to your business and authorise others to act online on behalf of your business. This guide shows you how you can link your myGovID digital identity to RAM.

If you are a **sole trader** or eligible **individual associate*** (a trustee, director, public officer, partner of a business; or an office bearer of a club or association) and you have a **Strong** myGovID identity strength you can **link online**.

If you are a **primary person** (visit info.authorisationmanager.gov.au/principal-authority to see if this applies to you) or you don't have a Strong myGovID identity strength you will need to **link by phone.**

Linking online

1. Go to authorisationmanager.gov.au

2. Follow the steps as shown at info.authorisationmanager.gov.au/principal-authority#Linking_as_a_1

RESULT: Your myGovID has now been linked to RAM. You can now create Authorisation Administrators or Authorised Users to allow other staff in your business to access ADMS.

Linking by phone

1. Phone **1300 287 539** and select **option 3.**

2. Follow the directions on the phone.

NOTE: You will need to provide personal details to complete a proof of identity check.

RESULT: Your myGovID has now been linked to RAM. You can now create Authorisation Administrators or Authorised Users to allow other staff in your business to access ADMS.

*The eligible **individual associate** must be listed on an Australian Business Number (ABN) in the Australian Business Register (ABR).

Support

See our other help and support materials including the troubleshooting myGovID and RAM fact sheet.

For assistance with ADMS, contact the National Customer Service Line (NCSL) on **1800 020 108**.

For feedback on this quick reference guide, contact ADMSEngagement@dese.gov.au