BUSY At Work
The APPRENTICESHIP Community

AUSTRALIAN APPRENTICESHIP SUPPORT SERVICES
An Australian Government Initiative

# Guide to Financial Support
## for Employers of Apprentices

*Get the essential information to maximise benefits for hiring an apprentice!*

As an employer, investing in apprenticeships not only cultivates a skilled workforce but also provides access to a range of financial incentives.

Leverage government support to drive growth, innovation and success for your business while nurturing the next generation of talent!

## Australian Apprenticeships Incentive System (AAIS)

Under the current AAIS program*, you may be eligible to attract federal incentives if your employee and business meet the eligibility of the program.

| Australian Apprenticeships Incentive System (AAIS) | | |
|---|---|---|
| **Key Apprenticeship Program (KAP) – New Energy and Housing Construction<br>Cert 3 and above (New and Existing workers)** | | |
| **Key Apprenticeship Program Employer Incentive**<br>The Key Apprenticeship Program is an incentive for employers of Australian Apprentices training towards an occupation in 2 critical sectors - New Energy and Housing Construction. To be eligible the qualification must be Certificate 3 or above with an occupational outcome listed on the Australian Apprenticeship Priority List.<br>*The Employer and Apprentice must complete a declaration within the training contract to confirm business engagement and operation with the relevant KAP sector and the apprentice will be provided with meaningful exposure, experience, and work appropriate to the skill level and/or off the job training. | **Full time** | Up to **$5,000** paid over 2 instalments:<br>▪ **$2,000** at 6 months<br>▪ **$3,000** at 12 months |
| | **Part time and School-based** | Up to **$2,500** paid over 2 instalments:<br>▪ **$1,000** at 6 months<br>▪ **$1,500** at 12 months |
| **Priority Occupations<br>Certificate 3 and Above (New And Existing Workers)** | | |
| **Priority Hiring Incentive**<br>The Priority Hiring Incentive is an incentive for employers of Australian Apprentices training towards Priority Occupations outside of the New Energy and Housing Construction industries and is listed on the Australian Apprenticeship Priority List at a Certificate level 3 or above. | **Full time** | Up to **$2,500** paid over 2 instalments<br>▪ **$1,250** at 6 and 12 months |
| | **Part time and School-based** | Up to **$1,250** paid over 2 instalments<br>▪ **$625** at 6 and 12 months |

| Assistance For Australian Apprentices With A Disability | | |
|---|---|---|
| **Disability Australian Apprentice Wage Support**<br>(Part-time pro-rata according to the hours worked) available to the employer | $226.01 p/w | **Note:** To be eligible for Disability Australian Apprentice Wage Support, employers must not be in receipt of the Priority Hiring Incentive. |
| **Assistance for Tutorial, Mentor and Interpreter Services**<br>available to Registered Training Organisations<br>(up to $5,500 per annum) | $38.50 p/w | |

*Current AAIS program effective from 1 Jul 2026 to 31 Dec 2026

AASS-0001-07/26

BUSY At Work
The APPRENTICESHIP Community

AUSTRALIAN APPRENTICESHIP SUPPORT SERVICES
An Australian Government Initiative

# Employer Support

*every step of the way*

BUSY At Work is an Apprentice Connect Australia Provider that has been contracted by the Australian Government since 1998 to provide advice on apprenticeships and traineeships. We promote and administer incentives for apprenticeship opportunities through the Australian Apprenticeships Incentive System.

We have established a reputation as the specialists in Apprenticeship Support Services and have played a key role in growing apprenticeships and traineeships nationwide.

## *A Step-by-step guide*

**Together with BUSY At Work, you'll receive expert guidance throughout the process, including support with:**

1. **ASSESSMENT**
   An assessment will be completed prior to sign up to determine the readiness of both you and your Apprentice/Trainee and to identify tailored supports that BUSY At Work can provide.
2. **NEW EMPLOYEE INDUCTION**
   BUSY At Work will carry out a full induction for both you and your Apprentice/Trainee.
3. **CHOOSING A TRAINING PROVIDER**
   BUSY At Work will provide you and your Apprentice/Trainee a list of suitable Registered Training Organisations to choose from to deliver the training.
4. **GOVERNMENT REGISTRATION**
   BUSY At Work will finalise the Training Contract and forward to the State Training Authority for registration.
5. **ELIGIBLE INCENTIVE CLAIMS**
   BUSY At Work will assess you and your Apprentice/Trainees' eligibility for incentives and process accordingly.
6. **MENTORING AND SUPPORT SERVICES**
   BUSY At Work will provide mentoring and support services throughout the apprenticeship to both you and your Apprentice/Trainee by one of our industry qualified mentors.
7. **COMPLETION OF TRAINING**
   Your Apprentice/Trainee now gains a formal industry qualification that is nationally recognised.

## *Need more info?*

Not sure if an apprenticeship is on the Priority List? You can check it here.

AASS-0001-07/26

*Current AAIS program effective from 1 Jul 2026 to 31 Dec 2026